

**Great Lakes Region
Fall Retreat
October 25 – 27, 2024**

**Hosted by the
Great Lakes Region**

The Embroiderers' Guild of America

in South Bend, Indiana

An opportunity to stitch the weekend away with friends...

Friday, October 25 through Sunday, October 27th

Dear GLR Stitchers:

We have again opted to expand our fall meeting into a stitching weekend as well! We all can use more time to just hang out and stitch!

While we'll forgo classes, we will have our **fall GLR meeting on Saturday, October 26, 2024 at 11:00 am EDT**. Registration for the meeting will be done separately.

We'll have a limited amount of GLR merchandise, the stash sale, and the Shelly Schloss estate items as well.

Sue Payeur Koehler, Great Lakes Region Director

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Registration is on-line – go to [GLR Fall Retreat 2024](#)

Or type in:

<https://forms.gle/QkeKXv4XpyipQvtm6>

The link can also be found at ega-glr.org/seminars, or contact Max Koehler, registrar: email maxfk87@gmail.com, or call 810-964-6778.

Registration Information

*Because of space limitations at the venue,
the retreat is limited to 60 people.*

Process and Instructions: Regular registration opens **July 1, 2024**. All registrations will be processed first come/first served, according to the date received, not the postmark (online registration and payment is preferred). Registration is open only to GLR members of EGA (either member of a local chapter or member-at-large) until August 1, 2024, after which and if there are spots available, EGA members outside of GLR may register, and non-members may register for an additional \$50 (US Dollars) fee, which can be applied to a chapter membership if they opt to join a GLR chapter. All persons present at the GLR Fall Retreat must be registered for the event, and a registered guest at the South Bend Hilton Garden Inn.

Registration form: To register, complete the registration form online at [GLR Fall Retreat 2024](#)

Or copy & paste or type in: <https://forms.gle/QkeKXv4XpyipQvtm6>

A link is also on the GLR website, www.ega-qlr.org. Online registration is preferred, and you can also pay by credit /debit card or eCheck. There is the option to register by mail, using the form also on the GLR website, sending with your check, to the Registrar (see address below or on registration form). All mailed registrations will be confirmed by email as received by the Registrar. Make a copy of the form for your own records. **After you register, use this link to pay online:** <https://ega-qlr.square.site/product/fall2024/35>

Cancellations: Cancellation requests must be made to the Registrar no later than **October 1, 2024**. A refund, less a \$50 non-refundable registration fee, will be mailed after the close of the Retreat. See complete cancellation policy on page 4 of this booklet.

Registration Fees: The three-day registration fee is \$225, which includes meals on the three days of the retreat, beginning with lunch on Friday and ending with lunch on Sunday. Continental breakfast is included with your room.

On the registration form, there is an option to opt out of the Friday lunch and/or Sunday lunch. Each will reduce your fees by \$25. Online registration and payment is preferred. Checks for all payments must be made payable to Great Lakes Region EGA.

Registrar: Mail all forms, checks, and written questions to:

Max Koehler, Registrar
1940 Sylvan Ave. SE
Grand Rapids, MI 49506

Questions? email maxfk87@gmail.com
with GLR Fall Retreat in the subject line,
or phone 810-964-6778 with questions.

Hotel Registration

GLR Fall Retreat will be held at the

South Bend Hilton Garden Inn,
53995 Indiana State Route 933,
South Bend, Indiana 46637



Make your room reservations directly with the hotel **before 11:59 pm (EDT)**
the block cutoff date: Sunday, September 22, 2024,
by contacting the hotel directly: Phone: **574-232-7700**

To receive the group rate of \$135 (plus taxes) per night, you must
request the group rate for the ***GLR Fall 2024 Meeting.***
(This rate includes a continental breakfast each morning.)

Rooms are also available on Thursday and Sunday, should you want to
extend your weekend!

Reservations received after the cut-off date will be on a space and rate
available basis only.

Any individual room cancellations within 72 hours from the date of arrival
will be billed for one (1) night's room and tax. The hotel will impose a
\$50.00 early departure fee for all guests who register for a specified length of
stay and check out early. The front desk staff will make every effort to
confirm the guest's departure date upon check-in to minimize any confusion.

The Hilton Garden Inn South Bend is minutes from St. Mary's College and
close to the University of Notre Dame. Each room is air-conditioned and
features a refrigerator and LCD television. Wired and wireless internet access
is complimentary, while MP3 docking stations and cable programming
provide entertainment.

Bathrooms have complimentary toiletries and hair dryers. Conveniences
include safes and desks, as well as phones with free local calls. Amenities
include an indoor pool, a spa tub and a fitness center. The hotel's restaurant
features cooked-to-order breakfasts with limited hours of room service and
your favorite drinks at a bar/ lounge. Self-parking is free onsite.

GLR Seminar/Retreat Cancellation Policy

Great Lakes Region Policies and Procedures Governance
Seminar/Cancellation (09–2013)

- Canceling participant must send cancellation notification via email. The registrar will reply promptly.
- Cancellations received on or before October 1, 2024 will receive a refund less the non-refundable \$50 registration fee.
- Cancellations received after October 1, 2024 will incur a \$50 cancellation fee in addition to the non-refundable \$50 registration fee.
- Cancellations received 0-14 days prior to the opening of the retreat (October 11, 2024 or later) will be reviewed by the region Executive Committee within 30 days of close of seminar.
- A full refund minus the non-refundable \$50 registration fee will be given in the event of the death of the registrant or a member of the immediate family, and acts of war regarding registrant's reassignment. Immediate family may include spouse, domestic partner, child, parent, parent-in-law, grandparent, grandchild or sibling. A partial refund may be granted in the event of serious illness of the registrant or an immediate family member, or a natural disaster preventing the registrant's attendance. Consideration shall be given to the costs incurred by the seminar in determining the amount of the refund.
- No refunds will be considered after 30 days of a close of seminar.
- Any travel costs are solely the responsibility of the participants.

Because of Covid-19...

These policies, in addition to our normal policies, will be in force for GLR Fall Retreat 2024:

GLR Fall Retreat 2024 will occur unless a government mandate would force cancellation, or if EGA or the Great Lakes Region feel it is unsafe for us to gather in person.

All State of Indiana and City of South Bend mandates will be in effect. Check ega-glr.org for further communication regarding GLR Fall Retreat 2024.

Name Tags

Many (if not all) of us have name tags, and for the informal retreat we ask everyone to bring a favorite to wear at the retreat. Be sure at least your first name is large enough for the person next to you to read it!

Supplementary Lighting

Please observe EGA’s new guideline regarding supplemental lights. Any lights brought into the classroom must be battery-operated with no cords attached. This guideline was adopted to accommodate contracts with hotels regarding use of electric lights and extension cords.

Registrant’s Memo (Keep for your records.)

Registration Fee Paid _____
Total due with registration _____
Paid date and check no./online _____

Important Dates:

- July 1, 2024 Regular registration for GLR EGA members
- August 1, 2024 After this date, registration is open to EGA members outside of GLR, and non-members may register for an additional \$50 – which can be applied to a membership
- September 22, 2024 Last day for hotel reservations at seminar group rate
- September 30, 2024 Last day for cancellations with a \$50 non-refundable registration fee
- October 25 – 27, 2024 *Fall Retreat 2024* hosted by the Great Lakes Region of the Embroiderers’ Guild of America

Event Schedule

GLR Fall Retreat is a three-day stitch-in on Friday, Saturday and Sunday.

Check-in at front lobby will be open Thursday, October 24, 2024, from 6–8 PM, and in the Stitch-in area Friday, October 25, 2024.

Morning	Lunch	Afternoon	Evening
Thursday, October 24			Check-in 6-8:00 pm
Friday, October 25 Check-in stitching room Stitch-in 8:30-11:30	Lunch 12:00-1:00	Stitch-In 1:30–4:30	Dinner 6:30-7:30 GLR Executive Committee & Chair Meeting 8-9:00
Saturday, October 26 Stitch-In 8:30-11:30	GLR Annual Meeting 11:00 am Lunch: 12:30 pm	Stitch-In 1:30–4:30	Dinner 6:30-7:30
Sunday, October 27 Stitch-in 8:30-11:30	Lunch 12:00 pm	Stitch-In 1:30–3:00	<i>Farewell and Safe Travels.</i>